



Course Program Re-Enrolment Application Form

How to Re-enrol

- In order to re-enrol, complete the Re-enrolment Application Form, and submit with payment of the deposit to secure your subject selection
- Refer to the Timetable and Course Outline for study guidelines. The Study Plan lists the subjects you are required to enrol into for each term of study
- You enrol on a term-by-term basis as you progress with your studies
- The remaining course tuition fees for all subjects within a term, are due **by the end of the first week of term** unless you have submitted a formal payment plan form. A 10% overdue late payment penalty is applied to any outstanding balance at the end of the first week of term.
- Before you lodge your Re-Enrolment Application Form, please ensure you read the Enrolment Terms and Conditions
- Upon completing the required information & paying the initial course deposit you will receive a Confirmation of Enrolment

Course Program Payment Options

Nature Care has a long history of making natural therapy education accessible & open to everyone. The college offers a range of payment options to assist people with their budgets.

You enrol and pay course tuition fees on a term-by term basis.

Option 1: Receive a 5% Discount

Pay the terms course tuition fees in full upon enrolment to receive a 5% discount.

To receive the 5% discount, you must enrol three weeks prior to the start of the course

Option 2: Pay term by term as you study

You can enrol with a course deposit of \$200 & the Course Program Enrolment Fee of \$95. The balance of the terms course tuition fees is payable by the end of the first week of term.

Option 3: Payment Plan

***For Course Programs excluding the Advanced Diplomas and the Professional Certificate of Natural Remedies.*

The benefit of a payment plan is that it helps you to budget & pay for your studies throughout the 12-week term in weekly instalments. To enrol an initial deposit of \$200 & the Course Program Enrolment Fee of \$95 is required to secure your place in the course program.

A 10% payment plan surcharge is applied to the balance which is then paid off in 12-weekly instalments throughout the term.

***For the Advanced Diplomas and the Professional Certificate of Natural Remedies.*

The benefit of a payment plan is that it helps you to budget & pay for your studies throughout the term and the two-week term break in weekly instalments

To enrol an initial deposit of \$200 & the Course Program Enrolment Fee of \$95 is required to secure your place in the course program. The balance is paid off in 14-weekly instalments for each term of study. (no payment plan surcharge applies for these ****Course Programs**)

Option 4: Payment entire Course Programs fees in advance for a 10% discount

Pay the years course tuition fees in full upon enrolment to receive a 10% discount.

****This option is only applicable for Advanced Diploma Course Programs**

Payment Methods

Complete the Enrolment Form.

You can pay by Eft (electronic fund transfer) please reference your full name in the payment description and email the payment advise to info@naturecare.com.au

Account Name: Nature Care College Pty Ltd

BSB: 484-799

Account: 507252277

OR alternatively you can pay over the telephone using debit/credit card by calling 02 8423 8333 during office hours Tuesday to Friday 9.30am to 3.30pm.

Please note that no card details are stored by Nature Care College

Personal Details

Family Name: Given Name/s:

Student Number (if known):

Date of Birth (DD/MM/YYYY):

Gender:

Woman

Man

Non-binary/gender diverse

My gender identity isn't listed here. I identify as:

Prefer not to say

I confirm that I am over 18 years of age Yes

Telephone: Mobile:

Preferred email for study purposes:

What is the address of your usual residence? Street Address:

Suburb/Town: Postcode: Country:

What is your postal address? Building/Property Name/Street Address:

Suburb/Town: Postcode: Country:

Do you have any special needs? No Yes* If yes, please specify:

*A Course Advisor will contact you to arrange a confidential interview

10. As an NCC student you will need to have a Windows or Mac computer with access to the internet. The e-learning management system that the college uses works well with different operating systems, but the latest version of Windows or Mac OSX is recommended.
11. By enrolling in a course at the College, students agree to be bound by the Enrolment Terms and Conditions and College Policies as outlined in the Student Handbook.

Grievance Procedure: Nature Care College has a comprehensive academic and non-academic grievance procedure contact Student and Learning Services for details

Privacy Policy

The privacy of your personal information is a vital part of our relationship with you as a student. We are committed to maintaining the secure custody of your personal information and strictly adhere to the NSW Privacy and Personal Information Protection Act 1988 (NSW).

As a part of functioning as an educational institution Nature Care College holds personal information regarding our students. All information collected is necessary for the conduct of our business as an educational institution.

The information collected is used for a variety of purposes including:

- student admission
- enrolment and progression
- provision of student services
- archival purposes

You can ask us to provide you with access to the personal information we hold about you. All student information including results are held on an in-house database, and access to through Student and Learning Services is available during office opening hours.

We are committed to keeping secure the information you provide to us, and we will take all reasonable precaution to protect your personally identifiable information from loss, misuse, unauthorised access, alteration, or disclosure.

We have a range of physical and technology policies in place to provide a robust security environment. We regularly review these measures to ensure their ongoing adequacy.

PRIVACY: Nature Care College is committed to protecting your privacy. The information collected on the enrolment form is for the purposes of processing your enrolment, creating, and maintaining student records, keeping you informed of upcoming events and assisting us in improving our service to you. If you do not wish to receive information from Nature Care College, please email info@naturecare.com.au and type 'remove my details' in the subject header. Please include your contact details (name, address, and phone) in the email.

Declaration and Consent

- I declare that the information supplied is correct and complete
- Where records of prior study have been provided in support of my application, I authorise Nature Care College to conduct a search and retrieval of my academic record from my previous institution/s to verify the information contained in my application.
- I acknowledge that the provision of incorrect information or documentation relating to my application may result in withdrawal of any offer of a place and that such withdrawal may take effect at any stage of the course, at the discretion of Nature Care College.
- I agree to abide by the Enrolment Terms and Conditions of the College.

Signature	Date
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<p><i>Unsigned applications will not be processed</i></p> <p><i>However, a specimen of your signature is not required if you are submitting the application form electronically. By submitting the application form electronically, you accept all Enrolment Terms and Conditions.</i></p>	

Please return your completed application form to:

Electronic submissions to info@naturecare.com.au
Tel: 02 8423 8333